

Citizens Oversight Committee Meeting

Agenda Item 3: Election of Chairperson/Vice Chairperson



COC Bylaws –Chair/ Vice- Chair Duties

SECTION 4.1 Duties of the Chairperson/Vice Chairperson

Duties of the Chairperson:

- a) Call the meetings to order
- b) Preside over each meeting
- c) Identify items of interest for future Committee agendas that are relevant to the Committee's responsibilities
- d) Attend, or appoint another Committee member to attend, meetings of the District at which strategic plan updates and matters are being reviewed by the District
- e) Serve as liaison to SMART staff between meetings
- f) Serve as the designated spokesperson for the Committee for matters before the SMART Board of Directors meetings
- g) Provide semi-annual report to the SMART Board of Directors

Duties of the Vice-Chairperson:

- a) Perform the duties of the Chairperson when the Chairperson is absent.

COC Bylaws – Election of Chair/ Vice- Chair

SECTION 4.1 CHAIRPERSON AND VICE-CHAIRPERSON

A Chairperson and Vice-Chairperson shall be nominated and appointed by the Committee; the appointment will be by a majority vote. In the event of a vacancy in the Chairperson's position, the Vice-Chairperson shall succeed as Chairperson for the balance of the Chairperson's term, and the Committee shall elect a successor to fill the vacancy in the Vice-Chairperson's position.

Questions?



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