

# Board Meeting Schedule & Purchasing Agent Contract Limits

## December 7, 2022



# Board Meeting Schedule & Purchasing Agent Contract Limits

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# Board Meeting Practice

## Board Meetings:

- In-person meeting implementation date
  - March 15, 2023
- Meeting frequency
  - Monthly, beginning March 15, 2023
  - Third Wednesday of each month
  - Request Budget Workshop on May 3, 2023
- Remote option for the public
  - Public will have the opportunity to attend in-person or remotely via Zoom
- Location
  - SMART Petaluma Office
  - Beginning March 15, 2023

# Board Meeting Schedule

## Proposed Meeting Schedule:

- January 4, 2023
- January 18, 2023
- February 1, 2023
- February 15, 2023
- **March 15, 2023**
- April 19, 2023
- May 3, 2023 (Budget Workshop)
- May 17, 2023
- June 21, 2023
- July 19, 2023
- August 16, 2023
- September 20, 2023
- October 18, 2023
- November 15, 2023
- December 20, 2023

# Assembly Bill 2449

- AB 2449 revises The Brown Act and implements additional temporary exceptions by waiving some of the traditional restrictions required for teleconferences
- Allows, until January 1, 2026, members of a legislative body of a local agency to use teleconferencing without identifying each teleconference location in the notice and agenda of the meeting, and without making each teleconference location accessible to the public, under specified conditions (**Just Cause or Emergency Circumstances**)
  - **Just Cause**
    - Family childcare or caregiving need, a contagious illness, a need related to a physical or mental disability that is not otherwise accommodated, or travel while on official business
    - Shall not be used by any member of the legislative body for more than two meetings per calendar year
  - **Emergency circumstances**
    - A member of a legislative body shall not participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20% of the regular meetings for the local agency within a calendar year.

# Purchasing Agent Contract Limits

- Increase General Manager Contract Authority from \$100K to \$200K
- Retain General Manager authority to amend contracts not to exceed 10% of overall cost up to \$200K
- All new contracting actions exceeding \$100K reported monthly to the Board of Directors in General Manager Report
- Provide General Manager authority to award emergency contracts in consultation with Board Chair and legal counsel
  - Contract ratified at by the Board of Directors at next Board Meeting
- Special Board Meetings scheduled as required

# Questions?

# Connect with us:

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